**PTA Meeting Minutes – 22nd May 2024**

*Present: Mr Restall, Mrs Wilson, Mrs Marshall, Miss Wilson, Jen Armstrong, Carly Bertram, Natalie Wilson, Lauren Ord, Paul Chirnside, Sarah Stephenson*

Aim: Discuss the Uniform Sale and Summer Fayre

1. Uniform Sale
* The uniform has been sorted but we need helpers to help on the days
* Poster to be done and sent out to parents to make them aware
* Large posters displayed on cloakroom doors and Community building windows.
1. Nursery and Reception parent meeting - Thursday 27th June- 6pm
	* Complimentary tea and coffee’s for parents
	* PTA Leaflets to be available to take with meeting date for early in September.
2. Summer Fayre
	* Letters to be sent out for non-uniform day
	* Posters to be created, sent out with non-uniform letter and displayed in cloakroom’s for parents.
	* Time for set up at 9am, we will need extra helpers to help set up stalls before fayre is open
	* Fayre is to be held on the field weather permitting (If not to happen in the school building)
	* Hot plates to be used to serve food from the community building
	* Email to be sent out with stalls lists for parents to sign up to, two weeks before
	* Discussion about what the Fayre will be fundraising towards (Ideas included SEN equipment and playground equipment)
	* Glitter Tattoo and Transfer Tattoo’s to be purchased, Tattoo table to have a disclaimer and parents to be asked for young children
	* Talked about saving glass jars for pong game
	* Any stall with party bag prizes to be 50p a go
	* Inflatable slide hired – suggested cost of £2 for 4 turns
	* Floats to be sorted ahead of time in school
	* Large summer Fayre sign to be put up at the front of the school
	* Ice pops only due to storage space in school.

Following meetings to take place at 6pm on the 12th June in school.